

EILEITHYIA BIRTH SERVICES LLC

Hippa and Confidentially Agreement



Hippa/Privacy Policy & Confidentiality Agreement

EILEITHYIA BIRTH SERVICES LLC

My Commitment to Your Privacy

I, Danielle Steinborn at Eileithyia Birth Services LLC am committed to protecting the privacy and confidentiality of all my clients. This Privacy Policy outlines how I collect, use, protect, and share your personal information in accordance with professional doula standards and applicable laws.

•Information We Collect

Personal Information

- Contact information (name, address, phone number, email)
- Birth-related information (due date, birth preferences, medical history relevant to doula support)
- Emergency contact information
- Insurance information (if applicable)
- Communication preferences

•How I Use Your Information

I use your personal information solely to:

- Provide comprehensive doula services and support
- Communicate with you about your care
- Coordinate with your healthcare providers (only with your explicit consent)
- Maintain accurate records of our services
- Process payments and insurance claims

- Send appointment reminders and follow-up communications

- Confidentiality Standards

Complete Confidentiality

I maintain the highest standards of confidentiality regarding all aspects of your care, including:

- All conversations and communications
- Birth experiences and outcomes
- Personal and medical information shared during our relationship
- Family dynamics and personal circumstances
- Any photographs or documentation from your birth experience

- Information Sharing

I will ****never**** share your personal information without your explicit written consent, except in the following limited circumstances:

- ****Medical emergencies**** where disclosure is necessary for your immediate safety
- ****Legal requirements**** such as court orders or mandatory reporting obligations
- ****With your healthcare team**** only when you have provided specific written authorization

- Data Security & Storage

Storage

- All physical records are stored in locked, secure filing systems
- Digital records are encrypted and password-protected
- Access is limited to authorized personnel only
- Regular security audits and updates are conducted

- Record Retention

- Client records are maintained for [10 years] following the completion of services
- Records are securely destroyed after the retention period
- You may request copies of your records at any time during active

Third-Party Services

- Communication Platforms

*I may use secure communication platforms for:

- Appointment scheduling
- Secure messaging
- Virtual consultations

All third-party services used meet professional security standards and are selected specifically for their privacy protections.

•Business Associates

Any third-party service providers who may have access to your information are required to:

- Sign confidentiality agreements
- Maintain equivalent privacy standards
- Use information solely for providing agreed-upon services

•Your Rights

Access and Control

You have the right to:

- Access your personal information and records
- Request corrections to inaccurate information
- Request restrictions on how your information is used
- Choose how and when we contact you
- Withdraw consent for information sharing at any time

•Photography and Documentation

- Written consent is required before any photography during labor/birth
- You retain ownership rights to all images
- Images will not be shared without explicit permission
- You may request deletion of any images at any time

•Website Privacy

Website Information

My website may collect:

- Basic contact information through contact forms
- Website usage analytics (anonymized)

- Cookies for improved user experience

- Email & Telehealth Communications

- I use secure email and hipa compliant software systems
- Sensitive information is never sent via unencrypted email
- You can opt out of non-essential communications at any time

- Compliance & Standards

Professional Standards

I adhere to:

- Industry standard Code of Ethics
- State regulations regarding doula practice
- Industry best practices for confidentiality and privacy

- Quality Assurance

- Regular review and updates of privacy practices
- Ongoing staff training on confidentiality requirements
- Client feedback incorporation into privacy improvements

- Contact Information

Questions or Concerns

If you have any questions about this Privacy Policy or concerns about how your information is being handled, please contact:

Danielle/Dani

208•255•9809

- Complaints

If you believe your privacy rights have been violated, you may file a complaint with:

- My office directly using the contact information above

- Policy Updates

This Privacy Policy may be updated periodically to reflect changes in our practices or legal requirements. We will notify you of any significant changes and post the updated policy on our

website with a new “Last Updated” date.